



Mount Pleasant Neighbourhood House

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Internal/External Posting

School Age Care Assistant

Part-time Term (27.5 hours/week)

Opening: July 23rd, 2025 Closing: Until Filled

Mount Pleasant Neighbourhood House (MPNH) is located on the unceded, occupied, ancestral and traditional homelands of the xʷməθkʷəy̓ə m (Musqueam), Skwxwú7mesh (Squamish) and Səlílŵ ətaʔ/Selilwitulh (TsleilWaututh) Nations. We recognize the vast cultural diversity of Indigenous people and acknowledge the heterogeneity of their opinions, representation, needs and desires. We dedicate ourselves to walking in solidarity beside our Coast Salish neighbors and community members as we work collectively towards community building.

Mount Pleasant Neighbourhood House is looking for an experienced, passionate, and values-based individual to join our School Age Team as a School Age Assistant. Under the general direction of the Childcare Director and the Program Lead you will be responsible for the development and implementation of programming and overall safety and wellbeing of the children. This position primarily works in our Before and After School Care program (BAC) located on site at Florence Nightingale Elementary with some days as needed, at our Kids Peak After School Care Program located at MPNH servicing Charles Dickens Elementary.

MPNH is a member of the Association of Neighbourhood Houses of BC (ANHBC). ANHBC Childcare Programs are inspired by the BC Early Learning Framework and the Reggio Emilia Approach. The right person for this position is passionate about community development, social justice and whose values align with our organization.

About You

You are passionate, creative and have an eagerness to work as part of a collaborative, supportive and dynamic team in a non-profit and volunteer-based organization. You are inspired by the BC Early Learning Framework. You are interested in learning about evolving philosophies and pedagogies in early childhood care and education, including risky play, outdoor learning and decolonizing early childhood spaces. You value building strong relationships with children and their families. You possess strong planning, organizational, leadership and communication skills.

About the Position

This position works on the floor with the children every day and includes dropping off the children in the classrooms and picking them up after school. For Kids Peak it includes walking from MPNH to Charles Dickens Elementary to pick up the children. This position works split shifts 7:15-9:15am, and 2:45-6:15pm.

The School Age Assistants are responsible to provide excellent supervision and to nurture positive growth and development in children. School Age Assistants will have opportunities to work collaboratively and with the childcare director to explore and implement innovative programming and nurture a progressive early year's culture in the school-age programs. The position requires the ability to adapt to changing circumstances, handle emergencies skillfully using discretion and confidentiality.

Skills and Qualifications

- Completed Responsible Adult course- required. ECEA certificate is an asset.
- At least 19 years of age
- Valid First Aid & CPR Certificate
- Clear criminal record check with vulnerable sector screening required
- Minimum 2 years of experience in an inclusive licensed childcare setting
- Excellent communication and interpersonal skills
- Ability to take initiative and work independently as well as a part of a team
- Understanding and commitment to the principles of inclusion
- Working knowledge of the BC Early Learning Framework and the Reggio Emilia Approach.
- Understanding of the BC Child Care Licensing Regulation.
- Strong planning, organizational and time management skills.
- Passion and commitment for ongoing professional development and growth and exhibiting leadership in this area for other educators.
- Creativity, critical thinking, flexibility and sense of humour.

Terms

- Part-time 27.5 hours/week, Term position- September 2025 to August 2026
- Monday to Friday- split shifts: before school care 7:15-9:15am, after school care 2:45-6:15pm.
- Full time availability- 35 hours/ week is required during Spring and Summer breaks, as well as for School Pro-D days when the program runs full time.

- Compensation: Band C1 \$21.74- \$22.50 depending on experience and qualifications.
- This position receives 6% in lieu of vacation time.
- Program closes for Winter Break and 2 weeks during the Summer. Work is not available during these closures.
- This position may work in other childcare Programs based on needs.
- This position works some evenings and weekends.
- Start date: September 2nd 2025

Please submit a cover letter and resume to Lorena Jacome, Childcare Director at ljacome@mpnh.org with the name of the position you are applying for in the subject line. No phone calls please.

To help us track our recruitment efforts, please indicate in your cover letter where you found this post. We thank and acknowledge all applicants and will contact those selected for interviews. Mount Pleasant Neighbourhood House is a member of the Association of Neighbourhood Houses of BC (ANHBC), which is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position.