



# Frog Hollow

NEIGHBOURHOOD HOUSE | SINCE 1968

[www.froghollow.bc.ca](http://www.froghollow.bc.ca)

2131 Renfrew Street  
Vancouver, BC V5M 4M5

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## Youth Programmer – Youth Small Grants Program INTERNAL

### Frog Hollow Neighbourhood House & ANHBC

Frog Hollow Neighbourhood House is a volunteer-driven, community-service organization. Our mission is to make neighbourhoods better places to live. Our goal is to enable people to enhance their lives and strengthen their communities. Our challenge is to work with communities to develop innovative programs and services that meet the changing needs of a diverse population.

The Association of Neighbourhood Houses of BC (ANHBC) builds healthy and engaged neighbourhoods by connecting people and strengthening their capacity to create change.

ANHBC is the legal entity and umbrella organization made up of eight neighbourhood houses, an outdoor camp and central services. We operate more than 300 community-based programs and services for a diversity of participants. At ANHBC, we are committed to Reconciliation, Decolonization and Anti-racism. Together with community, we build strong and supportive relationships at welcoming and inclusive sites throughout Metro Vancouver. To learn more about ANHBC, visit [www.anhbc.org](http://www.anhbc.org).

### About the Position

The Youth Programmer works with the Youth Services team to support youth in the Frog Hollow Youth Small Grants Program. The Youth Programmer is responsible for supporting the planning and facilitation of this program; this position requires a combination of in-person work at Frog Hollow Neighbourhood House, remote work, and outreach in the community.

Youth Small Grants is a program specifically for BIPOC youth ages 15-30 exploring topics and skills related to community care through a decolonial lens. Youth Small Grants staff help build community within each cohort by leading discussions and workshops, as well as supporting participants in planning and implementing their own community action project.

<b>Position:</b>	Youth Programmer – Youth Small Grants Program
<b>Hours:</b>	Full-time 35 hours per week
<b>Starting Wage:</b>	\$22.90 - \$26.27/hour (Band P4, ANHBC Wage Grid)
<b>Start Date:</b>	Permanent position starting May 1, 2025

### Duties and Responsibilities:

- Plan, co-design, and co-facilitate the Youth Small Grants Program
- Recruit participants through community outreach and building partnerships with other community agencies
- Support the work of, and collaborate with, the Youth Services team to ensure smooth implementation and operations
- Plan for and purchase program supplies in accordance with a grant budget
- Collect and record required forms, information, and reporting data as required
- Provide on-site supervision ensuring programming is safe, engaging, and inclusive

*Creating Our Community Together*



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- Participate in regular staff meetings and staff training
- Provide a physically and emotionally safe environment for all program participants, staff and volunteers
- Additional duties as assigned by supervisor

## Qualifications:

- Post-secondary education in child and youth work, social work, or similar discipline, or equivalent combination of education and experience
- At least 2 years of experience working with youth
- Experience working directly with youth from diverse racial, ethnic, and socioeconomic backgrounds
- Passion for youth engagement and community development
- Excellent workshop facilitation skills
- Demonstrated skills in outreach, program planning, implementation and evaluation
- Broad knowledge of community resources available for youth, and working relationships with local youth service providers and grassroots organizations
- Current First Aid and CPR certification or willingness to obtain

**Please quote “Youth Programmer – Youth Small Grants” in the email subject** and submit a resume and cover letter in one pdf to

Shawna Mikkelsen, Director of Youth Services and Communications at [shawna@froghollow.bc.ca](mailto:shawna@froghollow.bc.ca).

**Applications will be accepted until March 26, 2025**

Only short-listed candidates will be contacted

The Association of Neighbourhood Houses of BC (ANHBC) is an equal opportunity employer. Our work is centered on inclusion and equity, to build social connection and to break down discrimination through community building. We strongly encourage applications from people who identify as Black, Indigenous, and People of Colour (BIPOC), individuals with disabilities, and members of the LGBTQIA2S+ communities.

Frog Hollow Neighbourhood House/ANHBC is committed to protecting the health and safety of its employees and the community. Subject to legal exemptions, proof of COVID-19 vaccination status will be required for this role prior to starting employment.



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