



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: [www.southvan.org](http://www.southvan.org)

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## Part-time ECE Family Programs Facilitator Job Posting

South Vancouver Neighbourhood House, a non-profit social service organization, is looking for a skilled, motivated, and experienced Early Childhood Educator to provide a safe, enriching, and developmentally appropriate program for young children and their caregivers for family resource programming. Offering family resource program (family drop-in) on Saturdays.

*South Vancouver Neighbourhood House (SVNH) is located on the unceded, occupied, ancestral and traditional homelands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish) and Səlilw̓ətaʔ/Selilwitulh (TsleilWaututh) Nations. We recognize the vast cultural diversity of Indigenous people and acknowledge the heterogeneity of their opinions, representation, needs and desires. We dedicate ourselves to walking in solidarity alongside our Coast Salish neighbors and South Vancouver community members as we work collectively towards building inclusive neighborhoods.*

### Responsibilities

- Plan appropriate activities that are inclusive, developmentally appropriate, and suitable for young children and their caregivers
- Facilitate parenting education programming
- Create a welcoming and inclusive environment
- Set up and take down equipment and other items used in the program
- Maintain records, including a daily log and stats and submit reports and stats
- Inspect program space for safety issues and seek corrective action according to procedures
- Work with team members to create a positive environment and programming
- Liaise with partner agencies to facilitate guest speakers, workshops
- Implement program evaluation
- Lead participants in storytelling, music, crafts, and theme-based activities
- Ensure health and safety of all participants
- Assist in providing parents and caregivers with information and referrals to services and programs in the neighbourhood, including South Vancouver Early Years' programs and services

### Qualifications

- Early Childhood Education certification, License to Practice, & valid First Aid training
- Experience facilitating a family drop-in program
- Training in parent education programs an asset (i.e., Nobody's Perfect, Mother Goose)
- Strong verbal and written communication skills as well as multi-cultural awareness
- Ability to work cooperatively with a diverse staff, volunteers, and other members of the ECE community
- Demonstration of on-going professional development in the field
- 1-year minimum experience in ECE
- Second language an asset
- Ability to problem solve

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**Building Better Neighbourhoods Together Since 1977**





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- Good conflict resolution skills
- Some knowledge of South Vancouver community resources
- Valid driver's license
- Successful criminal record search required

## Hours:

- Schedule: Saturdays for program, 10 hours per week
- Wage: \$20.29/hour (C2-1)

**To Apply:** Please email cover letter and resume with subject line "Early Childhood Educator Program Facilitator" by 5pm on November 5, 2024, to:

Huda Bolbolan  
6470 Victoria Drive  
Vancouver, BC, V5P 3X7  
Email: [huda.bolbolan@southvan.org](mailto:huda.bolbolan@southvan.org)

Association of Neighbourhood Houses and South Vancouver Neighbourhood House are equal opportunity employers. Only successful candidates will be contacted.

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