



- Assist in planning, facilitating and evaluating groups and workshops with/for youth; life skills, recreational, cultural and social
- Respond to any urgent needs and potential behavioral, mental health, emotional, or substance use concerns using trauma-informed practice
- Where appropriate establish professional, collaborative working relationships with community partners including BC Housing, and schools
- Lead/support special events and field-trips in the community
- Conduct outreach into community and via social media to raise awareness of the programs, recruit new members, and promote activities to potential participants
- Undertake administrative tasks: website/social media posts, creating and maintaining effective tracking systems, forms, record keeping/reporting, and databases
- Practical program support, organizing, set up/take down, food/supply purchase and other duties as required.

#### **Knowledge, Skills and Abilities:**

- Proven ability to connect with children and youth and meeting them “where they’re at”
- Understanding the diverse needs of children and youth including marginalized youth experiencing homelessness or housing instability, living with mental health, substance use, challenging family dynamics and/or other social challenges
- Knowledge and experience in trauma-informed practice, child and adolescent development, harm reduction, mental health, substance use and system navigation, including government care
- Ability to be flexible, resourceful, and possess good time management skills
- Effective crisis intervention, problem-solving and conflict resolution skills
- Ability to communicate professionally, both verbally and in writing
- Ability to maintain professional boundaries and comply with service standards
- Knowledge of community resources, integrated case management and group facilitation
- Able to work effectively independently and in collaboration with a team. Daytime and evening availability required.
- Proficiency in a second language is an asset

#### **Education and Experience:**

- Diploma, degree or attending education in Social Work, Child and Youth Care Counselling, Education, Health Sciences, or related field
- Prior volunteer or work experience with vulnerable populations
- Understanding of Cultural Safety and Cultural Humility, and approaching the work through a decolonized lens.
- Personal vehicle insured for business use, minimum \$2 million liability and valid driver’s license and satisfactory current driver’s abstract (mileage paid)
- Current First Aid, CPR, and/or Foodsafe certification
- Clean Criminal record check

#### **Job Details:**

**Hours: Position 1:** 21-Hour 6-month term **Position 2:** -17.5 Hour 6-month term

**Salary:** ANHBC Band P4: \$22.90-26.27/hr

**Date:** May 13, 2024. **Closing Date:** Open until filled

Please submit a cover letter and resume to **Shelley Cranstone, Director Community Development Strategy & Implementation** [scanstone@alexhouse.net](mailto:scanstone@alexhouse.net)

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our team and their family.