



Seniors Community Connector

Job Description

JOB OVERVIEW

Kitsilano Neighbourhood House (KNH) engages in community building activities, operates programs, and develops new service opportunities in response to a diverse range of community needs and issues. KNH is deeply committed to embed decolonizing and anti-racist values and practices into all our spaces. And, at KNH, we are dedicated to ensuring the well-being and success of seniors in the Westside of Vancouver.

KNH is seeking a passionate individual to join our team as the Seniors Community Connector. The new position as Seniors Community Connector will serve as a crucial liaison between health care professionals, community partners and seniors living in the Westside of Vancouver. This role involves ensuring that seniors receive personalized assistance beyond the scope of our existing programs. This position will play a pivotal part in connecting seniors with the support and assistance they need to be healthy and connected community where everyone thrives.

KEY RESPONSABILITIES

- Provide a safe, welcoming and inclusive environment for all community members
- Establish and execute the framework for the new community connector service, encompassing referral and assessment systems, wellness plans, follow-up procedures, and more
- Support and connect a diverse group of individuals in accessing social, economic, recreational and educational services and resources in the community
- Utilize an asset-based approach to mobilize individuals and organizations supporting older adults. And engage, liaise and maintain partnerships with community agencies and other service providers
- Coordinate information and referral services, including recruiting, training, and supervising relevant volunteers, and continuously updating the list of senior resources available on the Westside of Vancouver.
- Develop materials to advertise the program within the community, local clinics, health authority staff, health centers, and more, increasing awareness and accessibility for seniors in need.
- Develop and conduct presentations to inform and educate the public, seniors, clinicians, colleagues, and share pathways for an effective referral system
- Participate in learning opportunities and collaborative initiatives to enhance community engagement and support networks
- Keep regular case management tool iUnite up to date, evaluate program and client success, write program reports collect statistics and keep other program related documentation in order. And track programs' expenses and income
- Actively participates in committee/advocacy groups/surveys/dialogues
- Participates and assists in organizational events; attends all staff meetings and trainings

QUALIFICATIONS

- Bachelor's degree in social services, gerontology, health coaching, social work, or a related human services field, or an equivalent combination of education, training and practicum
- Minimum of two (2) years' experience working with seniors and diverse populations
- Strong knowledge of seniors' issues and challenges related to healthy aging, social determinants of health, and understanding the older population needs, priorities, and assets as well
- Demonstrated ability to connect with and support seniors, including active listening, brief action planning, coaching, accompaniment, crisis intervention and conflict resolution skills
- Knowledge of community resources, programs, and services available for seniors
- Experience or familiarity with clinical settings is an asset for this position
- Proven ability to work independently, conduct outreach, lead and facilitate groups, supervise volunteers, and develop community partnerships
- Excellent organizational, administrative, listening, written, verbal, and cross-cultural communication skills
- Compassionate, creative, great team player, with effective interpersonal skills and the ability to take initiative & adapt/change priorities according to changing situations and to set strong personal boundaries
- Strong knowledge of Microsoft Office (Word, Excel, Outlook, Access)
- Clean Criminal Record check, and First Aid (valid or willingness to obtain)
- Attitudes and values which are compatible with the goals and philosophies of Kitsilano Neighbourhood House

Working Conditions

- Eventually commuting between sites and meeting clients where they are at
- Being comfortable with home visits when needed

Job Details

Wages: Annual Salary \$52,137 to \$57,770 (\$28.54– 31.62per hour) depending on experience – ANHBC Wage Salary Grid: Band P8, (Step 1 to Step 3)

Benefits: Municipal Pension Plan, Extended Health and Dental benefits, vacation and sick leave, Employee and Family Assistance Program

Schedule: 35 hours/week; start date May 13, 2024

Please submit your interest by sending your resume with cover letter by email subject heading Seniors Community Connector to: people@kitshouse.org

Open until filled

NO PHONE CALLS PLEASE

We thank all applicants; however, only those candidates to be interviewed will be contacted. Previous applicants need not apply.

Kitsilano Neighbourhood House is a member of the Association of Neighbourhood Houses of BC (ANHBC), which is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our staff and their family. For more information about Kitsilano Neighbourhood House visit www.kitshouse.org. For ANHBC visit www.anhbc.org.

ANHBC Member Houses: Alex NH, Cedar Cottage NH, Frog Hollow NH, Gordon NH, Kitsilano NH, Marpole NH, Mount Pleasant NH, South Vancouver NH, Sasamat Outdoor Centre