



Frog Hollow

NEIGHBOURHOOD HOUSE | SINCE 1968

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Community Programmer

The Community Programmer position is funded by Canada Summer Jobs program. The position will work alongside staff from the Family, Seniors, Food Security & Newcomers Program Team to provide a wide range of summer programming in the Hastings-Sunrise community of East Vancouver.

Position:	Community Programmer
Hours:	35 hours per week over 8 weeks: July 18 to September 9 th , 2022
Salary:	\$22.90 per hour (Band P4 Step 1)
Closing Date:	Open until the position is filled

Frog Hollow Neighbourhood House/ANHBC is committed to protecting the health and safety of its employees and the community. Subject to legal exemptions, proof of COVID-19 vaccination status will be required for this role prior to starting employment.

Please note that during the COVID19 pandemic, work locations will vary. Locations will include Frog Hollow Neighbourhood House, as well as program sites such as Clinton Park. It may also involve working from home. Frog Hollow Neighbourhood House is committed to provide a safe environment for all its staff and neighbours.

To be eligible for Canada Summer Jobs program, applicants must be:

- be between 15 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

Duties and Responsibilities:

- Assist with operations of all programs within the Family, Seniors, Food Security & Newcomers Program Team
- Assist with the planning & implementation of community events, particularly, [Frogs in the Park](#), our annual summer outdoor program
- Assist with supporting volunteers and outreaching to new community members
- Lead the design of communication materials such as poster design and digital curriculum modules

Qualifications: The successful candidate will possess the following skills:

- Demonstrated interest in a career in social services, alignment with the missions of the Neighbourhood Houses, and a [passion for community food producing gardens, food sovereignty and food justice issues](#)
- Advanced knowledge in navigating the virtual world (i.e., emails, social media, video calls, installing apps, surfing the internet, online security, etc.)
- Experience volunteering and/or coordinating volunteers is preferred
- Training and experience in social marketing and event planning is an asset
- Demonstrated ability to communicate inter-culturally & experience working with the diverse community
- Proficiency in a second language is an asset
- Current First Aid, CPR, and/or Food Safe certification is an asset

Interested candidates, please submit your application to Gloria Tsui at gloria@froghollow.bc.ca

Creating Our Community Together