



## INTERNAL/EXTERNAL POSTING

### **Child and Youth Program Supervisor**

Alexandra Neighbourhood House is looking for a caring, passionate, creative and flexible individual to join our dynamic childcare team in our school age programs and summer day camp as a **Child and Youth Program Supervisor**. Our team is collaborative and inspired by the Reggio Emilia approach to learning alongside the BC Early Learning Framework. At Alexandra Neighbourhood House we look at coupling the principles from these approaches to learn through the delight in children, understand the value of play, their vision, knowledge, skills and have a strong commitment to families. As a member of the Association of Neighbourhood Houses of BC (ANHBC) we are an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflect our commitment to our staff and their family.

#### **Purpose and Responsibilities:**

We are an inclusive, multicultural, dynamic and collaborative summer day camp, childcare centres and school age programs. Our **Child and Youth Program Supervisor** will be responsible for the leadership, supervision and administration of the summer day camp and school age programs. They will work collaboratively with the childcare manager and a team of Early Childhood Educators, School Age Educators and Summer Camp Educators to plan, develop and deliver daily activities that support and promote the health and development of school age children 5-12 years of age, using the Reggio Emilia approach to learning alongside the BC Early Learning Framework. Other responsibilities include developing strong relationships and communication with children, families, community partners and colleagues, while implementing high standards of care and supervision that promote the safety and well-being of all children. And other related duties as required.

School Age Programs are provided at a variety of locations such as childcare facilities, schools and community centres. This is a full-time position (40hrs./wk.) with programs operating before and after school hours (7:30-9:00 and 2:00 – 6:00 PM) on school days and extended programming (7:30am – 6:00pm) on all school closure days.

#### **Qualifications Required:**

- Experience working in a childcare, school setting, child and youth programs, and/or camplike setting is an asset
- Minimum 2 years' experience in a supervisory/lead role is an asset
- Ensures programs meet or exceed all BC Child Care Regulations.
- Successful completion of one or more courses, of at least 20 hours duration in child development, guidance, health and safety or nutrition or willing to obtain
- Experience working with children (5–12 years of age) including those with special needs and their parents/guardians is an asset
- Understanding and/or willingness to learn the Reggio Emilia approach to learning and the BC Early Learning Framework
- Strength in building and maintaining supportive and collaborative partnerships with families
- Ability to effectively supervise staff, volunteers and practicum students
- Creativity, flexibility, initiative, enthusiasm and sense of humor

- Appropriate personal and professional boundaries
- Proven sound judgement, ethical decision making, ability to stay calm under pressure
- Ability to work in a multicultural and inclusive environment
- Passion for ongoing professional development and growth
- Class IV driver's license, or willing to obtain.
- Use of personal vehicle, including some client transportation (AH mileage paid), business use insurance may be required.
- First Aid Certificate

**Terms – Permanent Full-Time School Age Supervisor position (40 hours/week)**

**Salary:** -\$22.32-\$25.17 (plus \$4 WE with ECE License to practice) the salary grid is C4

**Start Date:** As soon as possible

**How to apply:** send resume to Stacey Taylor, Childcare Coordinator at [staylor@alexhouse.net](mailto:staylor@alexhouse.net)

**Deadline:** Monday May 23, 2022 (until position filled)

As a member of the Association of Neighbourhood Houses of BC (ANHBC) we are an equal opportunity employer. Our work is centred on inclusion and equity, to build social connection and to break down discrimination through community building. We strongly encourage application from people who identify as Black, Indigenous, and People of Colour (BIPOC), individuals with disabilities, and members of the LGBTQIA2S+ communities. Our total compensation and benefits package reflects at

*Alexandra Neighbourhood House/ANHBC is committed to protecting the health and safety of its employees and the community. Subject to legal exemptions, proof of COVID-19 vaccination status will be required for this role prior to starting employment.*