



1019 Broughton St, Vancouver, BC V6G 2A7
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www.gordonhouse.org

'Community Chef'
Youth Worker / Community Program Support Worker
Internal/External Job Posting

We acknowledge that Gordon Neighbourhood House and our community is located on the unceded, occupied, and ancestral homelands of the xwməθkwəyám (Musqueam), Skwxwú7mesh (Squamish) and Səlílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations. For more information about our commitment to Truth and Reconciliation, please visit our [website](#).

Opportunities Available: 1 Part-time Position

Compensation: \$21.22/hour + benefits

Posted: March 17th, 2022

Start Date: As soon as possible

Location: Gordon Neighbourhood House and other West End satellite program spaces

Availability and Schedule: 24-26 Hours per week

Monday: 7:30am-11:30am (4 hours)

Tuesday: 7:30am-1:30pm (6 hours)

Wednesday: 7:30am-1:30pm (6 hours)

Thursday: 7:30am-1:30pm (6 hours)

Friday: 7:30-11:30am (4 hours)

Summary of Position

Do you enjoy cooking? Are you eager to make an impact in your community? Do you want to join a team of fun and passionate staff and volunteers? If you answered "Yes", Gordon Neighbourhood House is looking for you!

More than a third of people in Vancouver's West End are low income and food insecure, meaning they can't reliably afford enough healthy food to eat. Gordon Neighbourhood House is passionate about improving food access for West End neighbours and seeking permanent solutions to the persistent and systemic causes of food security in our community.

We are looking for one additional individual to join our food team. The position will be responsible for: coordinating a daily breakfast program for up to 60 youth; preparing lunch with adult day program participants twice a week; facilitating a weekly beginner-to-intermediate community baking class; menu planning and shopping; and other program-related activities.

A strong candidate should be: punctual, organized, collaborative, accessible, fair, flexible, and motivated to meet community needs and program outcomes.

Qualifications and Required Abilities

- Food Safe certificate
- Consent to and complete a criminal record check
- One-year related experience, or an equivalent combination of training and experience
- Ability to work collaboratively in a team environment or independently
- Self-motivated and directed
- Ability to multitask, prioritize, and manage time efficiently
- Physical endurance to complete required key duties and tasks
- Ability to stand, sit, kneel, bend, move, lift, and carry up to 25 pounds

Responsibilities

- Coordinate youth breakfast program
- Prepare lunch with adult day program participants
- Facilitate beginner-to-intermediate baking class
- Support other food programs as needed

Key Duties and Tasks

- Coordinate and facilitate volunteers
- Foster connections with program participants
- Plan menus that accommodate dietary and cultural sensitivities
- Purchase required ingredients and supplies
- Estimate and prepare required ingredients
- Set up, organize, clean, and sanitize program space and workstations
- Ensure meals and snacks are high quality, delicious, and nutritious
- Ensure meals are prepared on time and within our budget
- Complete program related records and documentation
- Follow FoodSafe best practices

To Apply

Please e-mail your resume and any supporting documents to welcome@gordonhouse.org with 'Community Chef' in the subject line. A cover letter or email describing your skills and interest is appreciated, however it is not required.

This is an internal and external posting. We thank and acknowledge all applicants, and will proactively contact those selected for interviews.

Gordon Neighbourhood House is a member of the Association of Neighbourhood Houses of BC (ANHBC), which is an equal opportunity employer. We place a high value on diversity and

encourage qualified individuals from all backgrounds and identities to apply. Our total compensation and benefits package reflects our commitment to our staff and their family. For more information about Gordon Neighbourhood House and the Association of Neighbourhood Houses of BC, visit gordonhouse.org or www.anhbc.org.

ANHBC Member Houses:

Alex Neighbourhood House, Cedar Cottage Neighbourhood House, Frog Hollow Neighbourhood House, Gordon Neighbourhood House, Kitsilano Neighbourhood House, Mount Pleasant Neighbourhood House, South Vancouver Neighbourhood House, and Sasamat Outdoor Center.