



## Senior Support Counsellor

<b>Job Title:</b>	<i>Senior Support Counsellor</i>
<b>Job Duration:</b>	<i>June 27, 2022 to August 29, 2022</i>
<b>Job Hours:</b>	<i>Full-time / Overnight Camp Hours (40hrs / week)</i>
<b>Reports To:</b>	<i>Summer Coordinators</i>
<b>Application Deadlines</b>	<ul style="list-style-type: none"><li><i>Open Until Filled</i></li></ul>

### Job Purpose

As a summer camp, Sasamat Outdoor Centre prides itself on creating an engaging and supportive community where children are made to feel included in the camp culture. The supportive nature of the camp allows for campers to try new activities and develop new skills with the help of caring staff members. Sasamat's summer camp and Outdoor Centre is located in beautiful British Columbia

The Senior Support Counsellor is a comprehensive and dynamic support roll that helps in all areas of camp. Working closely with each other and the coordinating team, senior counselors help provide additional guidance to both day and overnight camp. Support duties include providing relief for other leaders on break time, providing support to coordinators in large camp activities or special events, helping organize and distribute camp and camper resources, providing relief and substitution for injured/ sick leaders, and to actively participating in camp programs during working hours.

Skills of a strong counsellor are enthusiasm, creativity, independence, genuine care for others and strong work ethic. All camp counselors should be prepared to support camp as a whole and be prepared to share duties of other areas of camp when needed. Senior counsellors need to be dynamic and understanding of camp's fast paced environment. This is a senior position where ideal candidates will have previous overnight camp experience or equivalent experience working with kids and youth.

All overnight camp staff stay overnight at camp from Sunday evening until Friday. Overnight camp staff are provided shared traditional style summer camp lodging. Supporting overnight staff of all positions may be asked and required to spend up to a max of two weeks over the summer supporting overnight accommodations of our youngest camper groups. While personal cabin space will be maintained, staff may be rotated through an in-cabin sleep schedule with the group counsellor to provide maximum safety supervision of the youngest campers.

### Summer Camp 2022 Training

- Summer staff training
- Ropes course Training
- Policy and procedure training
- RCABC course days

## **Duties and Responsibilities**

### **Staff Training**

- To participate in 100% of pre-season staff training
- To read, know and practice the information covered in the "Policies & Procedures" section of manual. (Failure to comply with this information could result in discipline including dismissal.)

### **Senior Support Counsellor Summer Responsibilities**

- To provide support to both day camp and overnight camp in specific areas deemed necessary by Summer Camp Coordinator's on a weekly basis
- To fill in for absent counselors as needed.
- To keep the Summer Coordinator's informed as to the location and nature of your daily program.
- To be punctual and enthusiastic in carrying out the camp routines.
- To assist with final clean up tasks after campers have gone home.
- To support special events on Thursday Late Night and Overnights each week.
- To join a group when not tasked with a specific responsibility.
- To be prepared to share duties of other areas of camp when needed and support camp as a whole.

### **Other Duties**

- The Senior Support Counsellor may be asked to assist in duties not listed above. Sasamat Outdoor Centre expects the support of all staff members fulfilling objectives that may not be specific to this position.

## **Qualifications**

### **Specialized Knowledge and Certification**

- Current Standard First Aid and CPR-C
- Cleared Criminal Record Check
- Current RCA BC Advanced Solo/Tandem Canoe certification

### **Additional qualifications considered an asset**

- Bronze Cross or NLS (Pool, Waterpark or Waterfront)
- Valid Class 4 driver's license
- Wilderness First Aid
- High Five
- Food Safe

### **Skills**

- Strong interpersonal and communication skills
- Ability to work independently and exercise initiative
- Ability to work with a wide variety of ages and demographic groups
- Ability to take charge and motivate others
- Ability to observe and assess camper behaviour, enforce safety regulations and emergency procedures, and apply appropriate behaviour-management techniques

### **Experience**

- A background working with children
- Participation in applicable leadership programs or related experiences
- A background working in the outdoors
- Experience working in an overnight camp setting or equivalent youth and child care experience

### **Working Conditions**

- A overnight role that requires the applicant to live on-site for the duration of employment (weekends excluded).
- Requires working in an outdoor environment in all weather conditions
- May require working with difficult clients
- May require some weekend work

### **Physical Requirements**

- Physical ability to provide active care, programming and supervision of campers 5 days a week for the duration of summer

### **Covid-19 Policies and Procedures**

- Sasamat outdoor Centre and Association of Neighborhood Houses of B.C (ANHBC) is committed to protecting the health and safety of its employees and the community. Subject to legal exemptions, proof of COVID-19 vaccination status will be required for this role prior to starting employment.
- Job offers with Sasamat Outdoor Centre and ANHBC is conditional on you providing Sasamat Outdoor Centre/ANHBC with proof, prior to the start date and in a form satisfactory to Sasamat Outdoor Centre/ANHBC, that you are fully vaccinated against COVID-19. If you do not provide such proof prior to your start date, job offers will be considered void and of no effect. If you are unable to be fully vaccinated on the basis of a ground protected by applicable law, you may request an accommodation from Sasamat outdoor Centre/ANHBC by contacting

the Summer Camp and Outdoor Education Centre Director immediately. Sasamat outdoor Centre/ANHBC reserves the right to delay your start date while it considers your accommodation request. ANHBC also reserves the right to amend its COVID-19 vaccine requirement in its sole discretion.

- Sasamat outdoor Centre will work diligently to keep all staff informed of all Covid-19 related policies and procedures as they may change over time due to the ever-dynamic landscape and nature of the pandemic. For the most up-to-date policy information please visit our website at [www.sasamat.org](http://www.sasamat.org).

### Self-Care

- Summer camp is a job like any other, where self-care is extremely important and camp staff are expected to be at work ready for an energy filled day or week of programs, maintain healthy practices, and balance personal/social lives appropriately.

**Signature:** \_\_\_\_\_.

**Date:** \_\_\_\_\_.