



Leadership One Instructor

Job Title:	<i>Leadership One Instructor</i>
Job Duration:	<i>January 2022 – May 2022</i>
Job Hours:	<i>Short Term / Weekly</i> <ul style="list-style-type: none">• <i>Vancouver Jan 25 – May 17, 2022</i>• <i>Port Moody Jan 26 – May 17, 2022</i>
Salary Band:	<i>ANHBC Band 4SA</i>
Reports To:	<i>Leadership Coordinator</i>

Job Purpose

As a summer camp, Sasamat Outdoor Centre prides itself on creating an engaging and supportive community where children are made to feel included in the camp culture. The supportive nature of the camp allows for campers to try new activities and develop new skills with the help of caring staff members. Sasamat's summer camp and Outdoor Centre is located in beautiful British Columbia.

During our off-season months from January to May Sasamat Outdoor Centre runs and hosts two levels of leadership programs for high school students that focus on the developing principles and experiential application of leadership and wilderness skills. Our goal is to develop competent leaders and community members that may use their experience as a strong foundation for future endeavors in life. Our Leadership One classes take place in Vancouver from 7:00pm – 9:00 pm on Tuesdays at Mount Pleasant Neighborhood House and Wednesdays from 7:00pm – 9:00pm in Port Moody at the Port Moody Rec Centre. Weekly sessions do not take place following a weekend event. For more info on the Leadership Two program, schedule, and weekend events check out our website <https://www.sasamat.org/leadership-programs>.

To facilitate and lead the Leadership Training Program for youth in grades 10 and up. The program prepares students to work in a community leadership role in variety of settings such as neighbourhood houses, camping, community programs or schools. The program consists of weekly theory sessions, volunteer work with children's programs, outdoor weekends and direct leadership of April Day Camp at Sasamat Outdoor Centre.

Duties and Responsibilities

Evening Theory Group Leadership

- Proactively prepare evening theory sessions and gather necessary teaching materials in advance of weekly meetings.
- Collaborate or assign lesson facilitation to Co-Instructor prior to each evening theory session.
- Lead the evening theory sessions and facilitate the soft skill development of each participant in a professional and engaging manner.
- Assist participants in attaining and scheduling volunteer hours.



- Prepare a final wrap-up session and special recognition event for group and submit a detailed account and field trip form to leadership coordinator prior to event.

Weekend Leadership

- Coordinate transportation of participants to and from community centers to Sasamat Outdoor Centre
- Provide day and overnight leadership, program facilitation and participant support during designated weekend programming.
- Lead weekend workshops, programming and skill development.
- When not leading session participate in program alongside youth participants and support other staff in teaching sessions.
- Provide constructive feedback on weekend programs in a timely manner to leadership coordinator.

Other Duties

- The Leadership One Instructor may be asked to assist in duties not listed above. Sasamat Outdoor Centre expects the support of all staff members fulfilling objectives that may not be specific to this position.

Qualifications

Specialized Knowledge and Certification

- Current Standard First Aid and CPR-C (Wilderness First Aid an Asset)
- Class 4 Driver's License an Asset
- Cleared Criminal Record Check
- Current Basic Solo/Tandem Canoe Certification

Skills

- Strong interpersonal and communication skills
- Ability to work independently and exercise initiative
- Ability to work with a wide variety of ages and demographic groups
- Ability to take charge and motivate others
- Ability to observe and assess participant behaviour, enforce safety regulations and emergency procedures, and apply appropriate behaviour-management techniques

Experience

- A background as a camp counselor, outdoor recreation and/or child and youth care
- A background working with children and in the outdoors
- Participation in applicable leadership programs or related experiences

Hours

Evening Theory Sessions

- .5 – 1 hour of planning and administration a week
- 2 hour of evening theory facilitation a week
- TOTAL = 2.5 - 3 hours a week

Weekend Sessions



- Day rate (8 hours/day) for Friday, Saturday & Sunday 24hr supervision & commitment
- TOTAL = 24 hours a weekend

Important Dates

Evening Theory Sessions Vancouver

- January 25th to May 17th, 2022 (One Session/Week from 7pm to 9pm)
- May 17th (Leadership Recognition Evening)

Evening Theory Sessions Port Moody

- January 26th to May 17th, 2022 (One Session/Week from 7pm to 9pm)
- May 17th (Leadership Recognition Evening)

Weekend Sessions

- Weekend #1: L1 Skills Development Weekend – February 18th, 19th, 20th, 2022
- Weekend #2: Neighborhood House Weekend – March 5th / 6th, 2022
- Weekend #3: Leadership Hike Day – March 12th, 2022
- Weekend #4: Social Justice Weekend – April 2nd, 2022
- Weekend #5: April Day Camp Weekend – April 22, 23, 24, 2022

Working Conditions

- Requires working in an outdoor environment in all weather conditions
- May require working with difficult clients
- Requires some weekend work & evening work
- May require tasks beyond what is listed on job description
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COVID-19 Policies and Procedures

- Sasamat outdoor Centre and Association of Neighborhood Houses of B.C (ANHBC) is committed to protecting the health and safety of its employees and the community. Subject to legal exemptions, proof of COVID-19 vaccination status will be required for this role prior to starting employment.
- Job offers with Sasamat Outdoor Centre and ANHBC is conditional on you providing Sasamat Outdoor Centre/ANHBC with proof, prior to the start date and in a form satisfactory to Sasamat Outdoor Centre/ANHBC, that you are fully vaccinated against COVID-19. If you do not provide such proof prior to your start date, job offers will be considered void and of no effect. If you are unable to be fully vaccinated on the basis of a ground protected by applicable law, you may request an accommodation from Sasamat outdoor Centre/ANHBC by contacting the Summer Camp and Outdoor Education Centre Director immediately. Sasamat outdoor Centre/ANHBC reserves the right to delay your start date while it considers your accommodation request. ANHBC also reserves the right to amend its COVID-19 vaccine requirement in its sole discretion.



- Sasamat outdoor Centre will work diligently to keep all staff informed of all Covid-19 related policies and procedures as they may change over time due to the ever-dynamic landscape and nature of the pandemic. For the most up-to-date policy information please visit our website at www.sasamat.org.

Self Care

- Summer camp is a job like any other, where self-care is extremely important and camp staff are expected to be at work ready for an energy filled day or week of programs, maintain healthy practices, and balance personal/social lives appropriately.

Signature: _____

Date: _____