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# Mount Pleasant Neighbourhood House

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800 East Broadway Vancouver BC Canada V5T 1Y1

T• 604.879.8208 F• 604.879.4136 E• info@mpnh.org I• www.mpnh.org

## Internal/External Job Posting

### Settlement Worker – Spanish Speaking

Posted: July 15th, 2021 Closing: July 29th, 2021

#### Job Overview

As part of the newcomers team, the Spanish Speaking Settlement Worker works collaboratively with outreach and promotions and is primarily responsible for connecting and assisting Spanish speaking newcomer families to successfully settle and connect to community services at Mount Pleasant Neighbourhood House and other local community resources.

#### Responsibilities include:

- Outreach to and recruit newcomer immigrants & refugees for program and services
- Introduces and provides bridging services to newcomer immigrants & refugees (i.e., one-to-one intake and referrals, facilitate life skills workshops and capacity building training)
- Provides needs assessment, information and referral, advocacy and orientation to participants
- Works with MPNH newcomer team to plan, implement, facilitate and evaluate appropriate programming for newcomers and refugees
- Provide translation and interpretation supports (Spanish)
- Performs required record-keeping, administrative and reporting tasks (including ICARES system)
- Co-facilitates the Immigrant Parents as Literacy Supports Program (IPALS) for Spanish speaking families

#### Qualifications Required:

- Post-secondary education in human services, such as social work, counseling, community support
- Minimum one years' experience recent in settlement work and in facilitating groups, or an equivalent combination of education, training and experience
- Demonstrate an ability to work in a multicultural environment, and with individuals and communities suffering from discrimination, racism and culture shock due to language or systemic barriers
- Broad knowledge of community resources available for newcomers and their families and working relationships with other service providers
- Oral and written proficiency in English and fluency in Spanish
- Proficiency with computers
- Standard First Aid Certificate
- Ability to work flexible hours

- Successful completion of a criminal records check

**Terms:** 14 hours/week, from August 9<sup>th</sup>, 2021-March 31<sup>st</sup>, 2022

**Salary:** \$19.89-22.2 per hour– based on qualifications and experience.

**Please submit a cover letter, resume and 3 references to Vicky Li, Manager, Literacy & Newcomer Services at [vli@mpnh.org](mailto:vli@mpnh.org), with Spanish Speaking Settlement Worker in the subject line, by July 29<sup>st</sup>, 2021. No phone calls please.**

**We thank and acknowledge all applicants and will only be contacting those selected for interviews.**

*MPNH is a non-profit, community based organization located in East Vancouver and is a part of the Association of Neighbourhood Houses of BC. We are an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our staff and their family. For more information on MPNH and ANHBC please visit [www.mpnh.org](http://www.mpnh.org) and [www.anhbc.org](http://www.anhbc.org).*