



Mount Pleasant Neighbourhood House

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Internal / External Posting *Cook 1 Year Contract*

Mount Pleasant Neighbourhood Houses

Posted: July 19th to August 16th. 2021

Job Summary

Mount Pleasant Neighbourhood House is seeking a Cook to work 2 days a week and special events around the holiday season. There is a guaranteed minimum of 10 hours per week based on 5 hours a day on both Tuesday and Fridays for our Seniors and Community Lunches. The position requires the Cook to plan and prepare, with kitchen and program staff, simple but nutritious meals that are served to approximately 50 – 100 participants.

Key Duties & Responsibilities

1. In collaboration with Operations Manager and/or Program Coordinators establish a meals plan on monthly basis
2. Establish policies, procedures and standards for food services to ensure full compliance with regulations
3. Plan, implement, deliver and evaluate healthy and cost effective meals to accommodate different nutrition and diet needs of the clientele
4. Plan, estimate, price and order food ingredients and kitchen equipment to optimize resources
5. Place orders and maintain effective relationships with all food suppliers and local food regulatory authorities
6. Manage and maintain an effective and efficient clean and compliant licensed commercial kitchen – organizing and tracking kitchen rentals
7. Supports food recovery initiatives, and when appropriate, coordinates food security initiatives such as Farmer's Market Food Coupons and leading community kitchens.

Qualifications

1. A successful track record of cooking for large groups in a commercial kitchen
2. A minimum of two years' experience in a supervisory or leadership role in kitchen or related food service premises
3. Experience in planning, costing out and producing meals, ordering supplies, and supervising staff or volunteers
4. Excellent interpersonal, communication and team skills, with the ability to maintain good working relationships while working under pressure.
5. Ability to work effectively with staff, volunteers, community members, and community organizations in a multicultural setting and vulnerable populations.
6. A clear Criminal Record check.



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Desire but not required qualifications

1. A valid Class 5 driver's license is preferred.
2. Demonstrated experience in community outreach, mobilizing, facilitation, organizing, and capacity building approaches to project development.
3. Considerable knowledge and experience working with seniors and Indigenous communities and familiarity with issues related to food security and food sovereignty.
4. Collaborative leadership and communications skills to work effectively with a wide cross-section of the community representing diverse backgrounds, cultures and socio-economic circumstances, different sectors and divergent goals.

Terms: This position is planned to start on Tuesday September 7th. 2021

Salary: \$27.00 / hour

Please submit cover letter, resume to HR@mpnh.org with *Cook* in the subject line. No phone calls please.

Mount Pleasant Neighbourhood House is a member of the Association of Neighbourhood Houses of BC (ANHBC), which is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our staff and their family.

For more information about Mount Pleasant Neighbourhood House visit www.mpnh.org and ANHBC visit www.anhbc.org

We thank and acknowledge all applicants and will only be contacting those selected for interviews.