



JOB POSTING

Youth Programmer

Marpole Neighbourhood House
(Internal/External Posting)

Marpole Neighbourhood House (MNH) is currently seeking an experienced **Youth Programmer** to work with preteens (8-12yrs) and youth (13-18yrs) in Marpole. This position will report to the Senior Director at MNH.

The Youth Programmer works with the small, passionate MNH team to provide creative, responsive programs to enhance social, recreational and skills development of preteens and youth in Marpole. This includes onsite and offsite programs. The Youth Programmer builds partnerships by liaising with community and school agencies, supports grant writing, facilitates programs and workshops, and most importantly, works with preteens and youth to help bring their ideas to life.

If you have a passion for community development, are energized by working with young people, find the thought of working for a neighbourhood house in “start up” mode exciting, approach challenges with a smile and initiative, and like to get your hands a little dirty, this is the right role for you.

Duties and Responsibilities for this position include:

- Plan and facilitate preteen and youth workshops, program meetings and special events
- Outreach to preteens, youth and families out in the Marpole community
- Create outreach program posters
- Empower preteens and youth through actively encouraging their involvement in program planning
- Supervise, orient, and motivate preteen and youth participants and volunteers
- Plan and organize large scaled community events and out-trips
- Mediate, counsel, and act as a role model for participants/volunteers
- Communicate and collaborate with local teachers, counselors and administrators to ensure we are meeting the needs of local newcomer preteens and youth
- Attend community engagement meetings (i.e. VSB school hubs, parents/teacher, and community organizations)
- Provide a physically and emotionally safe environment for all program participants, staff and volunteers
- Ensure the safe keeping and proper use of MNH facilities and equipment, as well as host facilities, and equipment
- Maintain excellent program standards; conduct program evaluations and monitor targets
- Adhere to funder reporting requirements by completing activity reports and purchasing equipment and supplies within program budgets

Qualifications:

- Post-secondary education in child and youth work, recreation, social work, or similar discipline
- At least 2 years of experience working with youth ages 8-18
- Knowledge of preteen/youth and community services within Marpole area



- Excellent workshop facilitation and leadership skills
- Excellent written and verbal communication skills
- Demonstrated skills in outreach, program planning, implementation and evaluation
- Broad knowledge of community resources available for youth, and working relationships with local pre-teen and youth service providers
- Ability to communicate inter-culturally and comfortable working in a fast-paced multi-cultural setting
- Current First Aid, Food Safe and CPR certification or willingness to obtain
- Class 5 and/or Class 4 driver's license or willingness to obtain is an asset
- Second Language is an asset
- Self-motivated, takes initiative, reliable team player
- Current Criminal Record Check clearance required

This is a part-time (16 hours/week) position with possibility of extension in time and number of hours. The anticipated start date is March 1, 2020. Scheduling of hours includes:

- Mondays 2:30-5:30pm
- Thursdays 2:30-5:30pm
- Fridays 2:30-6pm

Remaining hours can be scheduled with flexibility.

For more information about Marpole Neighbourhood House, please visit www.marpolenh.org.

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflect our commitment to our staff and their families. All qualified individuals are encouraged to apply via email with the subject line "Youth Programmer - MNH" by 5pm on Monday, February 3rd, 2020, in confidence to:

Javier Ojer, Senior Director
8585 Hudson Street
Vancouver, BC, V6P 4M3
Email: javier.ojer@marpolenh.org

No phone calls please.