



Frog Hollow

NEIGHBOURHOOD HOUSE | SINCE 1968

www.froghollow.bc.ca

2131 Renfrew Street
Vancouver, BC V5M 4M5

T: 604.251.1225

F: 604.254.3764

E: contact@froghollow.bc.ca

Youth Programmer

The Youth Programmer works within a high-energy, creative, collaborative team to provide a variety of social, recreational and skill development activities for high school aged youth. The Youth Programmer is responsible for supporting the Youth Services Coordinator to plan, implement, and maintain the Youth Skills and Building a Safer Environment (BASE) Programs in addition to the Youth Advisory Committee.

Position:	Youth Programmer
Hours:	35 hours per week (including evenings, weekends)
Starting Wage:	ANHBC Band 7 \$19.87 - \$23.50/hour
Contract Date:	January 2019 – March 2020 (with possibility of extension)

Duties and Responsibilities:

- Plan and co-facilitate life skills workshops for groups of up to 30 youth
- Assist the Coordinator in facilitating programs at Vancouver Technical Secondary School
- Coordinate community-based volunteer placements for youth participants
- Plan and organize large scaled community events and out-trips
- Convene and chair Youth Advisory Committee meetings as required
- Supervise, orient, and motivate youth participants and volunteers
- Mediate, counsel, and act as a role model for participants/volunteers
- Communicate with local teachers, counselors and administrators to ensure we are meeting the needs of local newcomer youth
- Provide a physically and emotionally safe environment for all program participants, staff and volunteers
- Empower youth through actively encouraging their involvement in program planning
- Ensure the safe keeping and proper use of FHNH facilities and equipment, as well as host facilities, and equipment
- Maintain excellent program standards; conduct program evaluations and monitor targets
- Adhere to funder reporting requirements by completing activity reports and purchasing equipment and supplies within program budgets

Qualifications:

- Post-secondary education in child and youth work, recreation, social work, or similar discipline
- At least 2 years of experience working with youth ages 14-18
- Excellent workshop facilitation skills
- Demonstrated skills in outreach, program planning, implementation and evaluation
- Broad knowledge of community resources available for youth, and working relationships with local youth service providers

Creating Our Community Together



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- Ability to communicate inter-culturally and comfortable working in a fast-paced multi-cultural setting
- Current First Aid and CPR certification or willingness to obtain
- Class 5 and/or Class 4 driver's license or willingness to obtain is an asset
- Second Language is an asset

Please quote "Youth Programmer" in the email subject and apply to Arita Atwal, Acting Director of Youth Services at arita@froghollow.bc.ca. Applications will be accepted on a rolling basis until the position is filled. Only short-listed candidates will be contacted.



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