



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

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Early Childhood Educator Job Posting *South Vancouver Food Hub Family Drop-in Program*

The South Vancouver Neighbourhood House is currently seeking a skilled **Early Childhood Educator** to pilot a new Food Hub Family Drop-In Program to support young children and their families in South Vancouver.

The Food Hub at SVNH, delivered in partnership with Greater Vancouver Food Bank (GVFB), has been growing exponentially since it launched in May 2018. Families with children 0-6 who access the Food Hub often come to collect their weekly food but have no place to get to know one another or build connections. The proposed Food Hub will enable parents/caregivers to have a place at the Food Hub each week to spend time with their children, and with each other, in a comfortable, welcoming setting. Families will be able to play games, read books, share snacks, and feel a sense of belonging at the weekly Food Hub Drop-In program. This will lead to friendships and reduce the sense of isolation that many families who access the Food Hub are currently experiencing.

This ECE position is responsible for co-designing and co-facilitating a family drop-in program on Tuesday mornings. This will include planning, organizing, and facilitating the drop-in program at SVNH, creating a friendly and welcoming environment. During July and August, the program will move to Gordon Park. This free program is for children aged 0-6 years and their parents/grandparents/caregivers, and will include free play, stories, songs, arts and crafts. Occasional workshops and guest speakers are incorporated to ensure families have the knowledge and skills necessary to give children the best start in life.

This position will report to the Director of Community Programs at South Vancouver Neighbourhood House.

The successful candidate will be responsible for:

- Program planning and implementation that is age and developmentally appropriate, including circle time, arts and crafts, games, motor skill development, school readiness, social and emotional skills development
- Role modeling appropriate educational support to parents and caregivers (i.e. how to help their child prepare for school readiness & different developmental stages)
- Ensuring the physical and emotional safety of the children attending the family drop-in, including behaviour and conflict management
- Monitoring and managing the program supply inventory including toys, stationery and the other items
- Setting up and cleaning up of the park space & family drop-in space
- Establishing a good rapport with the parents
- Collecting weekly attendance and statistics; assisting with program evaluation
- Handling first aid emergencies and providing care
- Buying, preparing, and serving snack to families and children
- Providing parents and caregivers with information and referrals to services and programs in the neighbourhood; promoting South Vancouver Early Years' programs and services

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Skills and Qualifications:

Post-secondary certification in Early Childhood Education required along with:

- First aid training and certification
- Minimum 1-year ECE experience
- ECE license an asset
- Well -developed interpersonal skills, including oral and written communication
- Strong knowledge and awareness of developmental needs of children
- Knowledge of the broader child care field and its role in the community
- Knowledge of Indigenous programming an asset
- Fluency in a second language an asset (esp. Mandarin, Tagalog, Cantonese and/or Punjabi)

Salary:

\$18.10/hour

This is a part-time (4.5 hours/week) contract position, based at 6470 Victoria Drive. The position term is until March 2020 with possible one-year extension.

To Apply:

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflects our commitment to our staff and their family. All qualified individuals are encouraged to apply, with subject line "ECE food hub family drop-in" by 5pm on Friday, May 17, 2019, in confidence to:

Mimi Rennie, Director of Community Programs
6470 Victoria Drive
Vancouver, BC, V5P 3X7
Email: recruitment@southvan.org

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