



# SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

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## Early Childhood Educator Assistant Job Posting (Internal & External)

### Job Overview

South Vancouver Neighbourhood House is seeking an energetic, caring and compassionate Early Childhood Educator (ECE) Assistant to work at the Little Tree Preschool. The ECE Assistant will work under the guidance of the Preschool Supervisor to deliver a quality Chinese bilingual preschool program for children ages 2.5 to 5.

### Role and Responsibilities

- Assist in providing a variety of play based activities that are child centered, inclusive and developmentally appropriate.
- Assist in supervising, guiding and caring the children.
- Ensuring the health, safety and wellbeing of the children.
- Adhere to the Vancouver Coastal Health Community Care Licensing Regulations.
- Assisting the Preschool Supervisor with various tasks as needed.

### Qualifications and Skills

- Passion in working with children.
- Minimum 1 year of experience working with children in a licensed preschool.
- Valid Assistant ECE Licence to Practice.
- Valid First Aid and Food Safe.
- Clear Criminal Record, immunization record and Dr's note upon hire required.
- Fluent in Cantonese and/or Mandarin an asset.
- Strong interpersonal and communication skills.

### Employment Terms

- Tuesday & Thursday, 8:45am – 12:15pm
- 3.5hours per day/ 7 per week

**Salary:** \$16.81/hour plus 4% vacation pay and funding for professional development

**Position Start Date:** May 1, 2019

**Please send covering letter and resume by May 3, 2019 to:**

Childcare Director

South Vancouver Neighbourhood House

6470 Victoria Drive, Vancouver, BC V5P 3X7

Fax: 604.324.6116 or Email: [jeanette@southvan.org](mailto:jeanette@southvan.org)

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