



1019 Broughton Street  
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[www.gordonhouse.org](http://www.gordonhouse.org)

## **Family Support Worker, West End Family Resource Program**

The Association of Neighbourhood Houses of BC (ANHBC) is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for all our positions. Our total compensation and benefits package reflects our commitment to our staff and their family.

### **Job Description**

The West End Family Resource Program is a family centered drop-in parent/caregiver participation program where children can learn together through cooperative play, strengthen their social-emotional development, engage in a variety of activities that promote healthy child development, and provide parents/caregivers with access to parent support services and information. Under the direction of the Program Director, The Family Support Worker will co-facilitate the program with the Early Childhood Educator. The position will be responsible for providing outreach and direct services to families to promote independence by creating social support networks in an effort to reduce isolation, and make referrals to supports and educational opportunities related to parenting.

### **Key Duties and Responsibilities**

- Screens and assesses family needs
- Encourages family participation through involvement and empowerment, and ensures that parents are actively involved in the planning and decision making process for their families
- Provides support to parents in the advocacy for access to community services
- Organizes a range of activities that encourage and support healthy development for children through relationship building and healthy living programs that support parents in raising healthy families
- Assists in the implementation of community outreach for families and identify required needs and supports
- Maintains records and statistics, and prepare reports to demonstrate program impacts for families
- Maintains confidential files and case notes on all current families

## Qualifications

- Post-secondary degree in Infant & Child Development, Education, Recreation or related field
- Experience with developing and facilitating community-based programming and services for a wide demographic base, specifically children and families
- Knowledge of local resources in the West End community
- Ability to be flexible, adaptable and multi-task in high demand environment
- Exceptional interpersonal, communication and conflict resolution skills
- High level of organizational and customer service skills
- Current First Aid certificate
- Ability to work independently and demonstrate good judgment
- Possess cultural awareness and sensitivity
- Strong written and oral communication skills in English. A second language is a strong asset.
- Comfort interacting and working with a richly diverse group of program participants, volunteer base and staff

**This position is a Regular, Part-time Position (12 hours per week). Shifts are Tuesday mornings, Friday mornings, and Saturday afternoons.**

**Compensation:** \$20.39/hour + benefits

**Reports to:** Program Director

**E-mail resume and cover letter to**

**(NO PHONE CALLS PLEASE):**

Agata Feetham  
Program Director

**Deadline: March 17, 2019**

**Apply to: [agata@gordonhouse.org](mailto:agata@gordonhouse.org)**

We thank and acknowledge all applicants and will proactively contact those selected for interviews.

Please visit our website and for more information about ANHBC, please visit [www.anhbc.org](http://www.anhbc.org).

### **ANHBC Member Houses:**

**Alex NH, Cedar Cottage NH, Frog Hollow NH, Gordon NH, Kitsilano NH,  
Mount Pleasant NH, South Vancouver NH and Sasamat Outdoor Center**



ASSOCIATION OF  
NEIGHBOURHOOD HOUSES BC

We acknowledge that Gordon Neighbourhood House is located on the unceded, occupied, ancestral and traditional homelands of x̱məθkwəy̱əm (Musqueam), Skwxwú7mesh (Squamish) and Səlilwətaʔ/Seliwítulh (Tseil-Waututh) Nations