Indigenous Youth Employment Program (IYEP) Assistant

The IYEP Assistant supports the IYEP Coordinator to plan, implement, and evaluate the Indigenous Youth Employment Program. The Indigenous Youth Employment Program supports Indigenous youth between the ages of 18-24 to overcome barriers and acquire skills and training to achieve sustainable employment. The position works out of Drive Youth Employment Services, Frog Hollow Neighbourhood Houses’ youth satellite.

Hours: Approximately 10 hours per week
Contract: ASAP until March 31, 2021
Starting Wage: ANHBC Band 4A $16.81-$17.77/hour

Duties and Responsibilities:
- Support the Coordinator to oversee daily operations of the Indigenous Youth Employment Program
- Provide a physically and emotionally safe environment for all youth participants, staff and volunteers
- Mediate, counsel, and act as a role model for participants/volunteers
- Provide support to youth in the program, both 1-1 and group based
- Co-facilitate training workshops and share input for curriculum
- Promote, market, educate and solicit the community and service agencies to recruit indigenous youth with multiple barriers to employment
- Other duties as assigned by the Program Coordinator

Qualifications:
- Extensive knowledge of barriers Indigenous youth between the ages of 18-24 face in terms of employability
- A strong understanding of Indigenous culture, reconciliation processes and Indigenous community partners in Vancouver East
- Experience working with Indigenous youth
- Demonstrated skills in youth support and outreach
- Broad knowledge of community resources available for youth, and proven ability to liaise and build relationships with service providers and community members
- Education in child and youth work, recreation, social work, or similar discipline an asset, as is lived experience

Please quote “IYEP Assistant” in the email subject and apply to Shawna Mikkelsen, Director of Youth Services & Communications at resumes@froghollow.bc.ca. Applications will be accepted on a rolling basis until the position is filled. Only short-listed candidates will be contacted.