



# Cedar Cottage Neighbourhood House

4065 Victoria Drive, Vancouver, BC V5N 4M9 Tel: 604 874-4231 Fax: 604 874-7169  
www.cedarcottage.org

## Employment Posting

**Position:** School Age Childcare Supervisors

**Position Purpose:** Cedar Cottage Neighbourhood House seeks enthusiastic individuals to provide leadership for a school based licensed out of school care programs located in the inner city area of Vancouver. This is an exciting opportunity to lead children, age Kindergarten to grade seven and a team of staff.

Under the supervision of the Director of Childcare Services, the successful candidates will be able to be part of a 10 person Child Care Supervisory team and to develop and implement program that is safe, fun and inclusive for all the children registered.

All Child Care Supervisors are integral to support the Cedar Cottage Neighbourhood House mission to build strong neighbourhoods in the Kensington-Cedar Cottage community.

### Qualifications:

- 2-3 years experience in a licensed child care program
- 1-2 years of experience in a supervisory position required to lead a team
- Knowledgeable of the Child Care Regulations Act
- Must be at least 19 years of age
- Current 1st Aid and CPR certification
- Clear criminal record search
- A valid Early Childhood Education Certificate or equivalent
- Demonstrated ability to implement planned, dynamic and safe activities for children
- Proven experience working in a multicultural environment

**Submit Resumes to:** Karen Cooper, Director of Childcare Services  
Cedar Cottage Neighbourhood Houses  
4065 Victoria Drive, Vancouver, BC, V5N 4M9  
Email: [hroperations@cedarcottage.org](mailto:hroperations@cedarcottage.org)

**Closing Date:** August 6<sup>th</sup>, 2019  
**Hourly Wage:** \$21.00 per hour to start (Plus benefits package)  
**Terms of Employment:** 2 positions available:  
25 hours per week (full time during professional days and breaks)  
35 hours per week (split shifts required during school days)  
Start date: August 26<sup>th</sup>, 2019

\* We thank all applicants; however only those short-listed will be contacted

\* Must be eligible to work in Canada

\*We are an equal opportunity employer



**Association of Neighbourhood Houses of British Columbia**

Member Houses: Alexandra, Cedar Cottage, Frog Hollow, Gordon House, Kitsilano,  
Mount Pleasant, Sasamat Outdoor Centre and South Vancouver



**Community Partner**  
**United Way**  
of the Lower Mainland