



SOUTH VANCOUVER NEIGHBOURHOOD HOUSE

6470 Victoria Dr., Vancouver, BC V5P 3X7 ph: 604-324-6212 fax: 604-324-6116 website: www.southvan.org

Welcome Bienvenue Chào mừng Quý Vị ਜਮਾਇਆ ਨੂੰ Bienvenidos 환영합니다

Early Years Assistant

(Internal/External)

South Vancouver Neighbourhood House is seeking a creative and energetic Early Years Assistant to work for the “pop up” family drop-in programs at local parks and summer preschool camp.

The successful candidate will be responsible for:

- Working under the guidance and direction of the Family Support Worker & Preschool Supervisor
- Assist in planning and implementation of activities for young children and their family
- Ensuring activities are inclusive, developmentally appropriate and suitable for indoors and outdoors
- Assisting in supervising, guiding and caring the children
- Assist in setting up and cleaning up of the program
- Establishing a good rapport with the parents
- Assist in preparing and serving snack to families and children
- Assist in providing parents and caregivers with information and referrals to services and programs in the neighbourhood; promoting South Vancouver Early Years’ programs and services

Skills and Qualifications:

- **This position is funded by the Canada Summer Jobs and to be eligible, youth must be:**
 - between 19 to 30 years of age at the start of the employment;
 - a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment*; and,
 - have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.
- Education in Early Childhood Education or equivalent
- Valid Assistant ECE or ECE license to practice required
- Minimum 1 years of experience working with children and families
- Valid first aid, copy of immunization record and clear criminal record check upon hire required.
- Well-developed interpersonal skills, including oral and written communication.
- Fluency in a second language and asset (Cantonese, Mandarin or Punjabi).

Employment Terms:

- Monday to Friday, 7 hours per day & 35 hours per week
- Start Date: June 10, 2019
- End Date: August 30, 2019
- Salary: \$16.81 per hour plus 4% vacation pay
- Job Type: Full Time Term Position

Building Better Neighbourhoods Together Since 1977





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To Apply:

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and encourage qualified individuals from all backgrounds and identities to consider applying for the position. Our total compensation and benefits package reflect our commitment to our staff and their family. All qualified individuals are encouraged to apply, with subject line "Early Year Assistant" by 5pm on Friday, May 17th, in confidence to:

Mimi Rennie
Director of Community Programs
6470 Victoria Drive
Vancouver, BC, V5P 3X7
Email: mimi@southvan.org

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