Do you have a love for children and families?
Is your passion to see children thrive and grow in a Reggio-Inspired setting?
Is being appreciated and valued as a staff member important to you?
Would you like to work with a team of creative, flexible and passionate Early Childhood Educators?
Would you like to be part of a team that works to support, nurture, build and challenge your skills in an inclusive community-based organization?

If your Answer is 'YES' then Alexandra Neighbourhood House is looking for you!

Purpose:
Working collaboratively with a team of Early Childhood Educators plan, develop and deliver daily activities that support and promote the health and development of children 0 – 12 years of age, using the Reggio Emilia approach to learning.

Accountability:
Reports to Child Care Manager and/or designate.

Responsibilities:
- As a key member of a child care team, plan, develop and deliver daily activities that support and promote the health and development of the children 0 – 12 years of age.
- Lead children in activities of their interest providing opportunities for creative expression through a variety of media – art, dramatic play, music etc.
- Guide and assist children in the development of daily life skills – eating, dressing, and toilet habits.
- Plan, organize and coordinator resources, equipment and supplies in order to ensure smooth delivery of the program
- Build and maintain collaborative relationships with families and other community service providers.
- Assess the skills, abilities, interests and needs of children and refer to appropriate community support services.
- Ensures compliance with all relevant service and safety standards (including WCB and Child Care Facilities Licensing), record-keeping and reporting requirements, and contractual obligations with staff, contractors, volunteers, and students.
- Maintains program participation records and outcome measurements.
• Provides first aid attention when circumstances require such attention and only when his/her first aid certification is current.
• Other related duties as required.

Qualifications:
• Valid Infant and Toddler Early Childhood Educator and/or Early Childhood Educator License to Practice
• Minimum 2 years’ experience working in an inclusive childcare setting
• Experience working in a not for profit sector delivering community-based programming
• Experience working with children (0 -12 years of age) including those with special needs and their parents/guardians
• Understanding of the Reggio Emilia approach to learning.
• Strong computer skills
• Strong organizational and planning skills
• Demonstrated ability to comply with policies and procedures regarding privacy, confidentiality, record keeping and reporting.
• First Aid certificate
• Medical clearance
• Clean Criminal record Check
• Class 4 driver’s license (or willingness to obtain)

Desired but not required:
• Knowledge of community services in the South Surrey/ White Rock area
• Second Language abilities
• Food Safe Level 1

Skills/Qualities:
• Excellent interpersonal and communication skills, especially listening skills
• Solid Written communications skills (English)
• Willingness and ability to work independently and as a member of a team, which may include service providers from other agencies.
• Understanding of the Reggio Emilia approach to learning and documentation procedures.
• Creativity, flexibility and initiative
• Understanding of and commitment to an assets/strength-based approach to working with families
• Appropriate personal and professional boundaries
• Ability to maintain and unbiased attitude towards clients and their situations and ability to maintain confidentiality and ethical standards of service.
• Ability to respect and work with a diverse range of employees, clients, and community members including children, youth, and families of all races, all religions, all cultures, all sexual orientations, all abilities and all economic levels.

Terms – Permanent Full Time

Salary: The hiring range is ANH Band 6 Step 1 (starts at $19.01, depending on qualifications)
*Please note this position is eligible for the Province’s Wage Enhancement

Here is what we can offer you:
• Being part of non-profit community-based organization that is over 100 yrs. Old

• Salary: The hiring range is ANH Band 6 $19.01 (depending on qualifications)

• Professional Development Opportunity

• Wellness Program: We encourage overall well being

Extra Perks-hired as a regular staff member:
• Upon successful yearly reviews we offer a very competitive salary grid
• 3 weeks paid vacation (after 3 months’ probation)

• Extended Medical and Dental (after 3-month probation)

• Pension Plan (after 1 year)

Application details:
Candidates working with the Association of Neighbourhood Houses of BC are encouraged to apply.

Deadline: Wednesday, April 24 2019 at 4:00 p.m. Position will also remain open until a suitable candidate is found.

APPLICATIONS MAY ONLY BE SENT BY EMAIL

ANHBC/Alexandra Neighbourhood House is an equal opportunity employer. We regret that we can only contact those candidates invited to an interview. No phone calls please.