



# Cedar Cottage Neighbourhood House

4065 Victoria Drive, Vancouver, BC V5N 4M9 Tel: 604-874-4231 Fax: 604-874-7169  
www.cedarcottage.org

## Employment Posting

**Position:** School Age Worker – Before and After School Child Care

Cedar Cottage Neighbourhood House is currently looking for individuals interested in working in a licensed school age program. The School Age Worker works within a team environment to deliver a safe and fun program for children aged 5-12.

### The Out-of-School Care Worker will be responsible for:

- Organizing and implementing the daily/weekly/monthly program activities of the program.
- Being knowledgeable of the Childcare Licensing Regulation.
- Ensuring the safety and well being of participants in the program.
- Provide programming that ensures maximum opportunities for the physical, social, emotional and educational needs of children
- Ensuring the safe keep and proper use of CCNH facilities and equipment, as well as host facilities and equipment in the delivery of programs.
- Providing support and assistance to families in our program as needed
- Experience working in a multi-cultural environment
- Ensuring proper transportation of children to and from school and fieldtrips

### Qualifications:

- 1-year experience working with children in a licensed childcare program.
- 1-year post secondary education (preference to Early Childhood Education or Child and Youth Care)
- Meet Regulatory requirements:
  - Must be a minimum 19 years of age
  - Must hold a current first aid certificate recognized by the Childcare Licensing Regulation
  - 20 hours of training or courses related to working with children or child development
  - Criminal Records Search
- Ability to form positive relationships with children and adults
- Ability to work as a part of a team

**Submit Resumes to:** Karen Cooper, Director of Childcare Services  
Cedar Cottage Neighbourhood Houses  
4065 Victoria Drive, Vancouver, BC, V5N 4M9  
Email: hroperations@cedarcottage.org

**Closing Date:** February 16<sup>th</sup>, 2018  
**Hourly Wage:** \$18.10 per hour plus benefits package (Band 5)  
**Terms of Employment:** Regular, part time – 18 hour per week minimum  
Must be available from 7:30-9 Monday and Friday / 2:30-6:00PM  
Monday to Friday  
2 vacancies (regular part time and a term position)

\* We thank all applicants; however only those short-listed will be contacted

\* Must be eligible to work in Canada

We are an equal opportunity employer

Association of Neighbourhood Houses of Greater Vancouver  
Member Houses: Cedar Cottage, Crescent Beach Community Services, Frog Hollow,  
Gordon House, Kitsilino, Mount Pleasant, South Vancouver, and Sasamat Outdoor Center