



Cedar Cottage Neighbourhood House

4065 Victoria Drive, Vancouver, BC V5N 4M9 Tel: 604 874-4231 Fax: 604 874-7169
www.cedarcottage.org

Employment Posting

Position: School Age Workers – Before and After School Child Care

Cedar Cottage Neighbourhood House is currently looking for individuals interested in working in a licensed school age program. The School Age Worker works within a team environment to deliver a safe and fun program for children aged 5-12.

The Out-of-School Care Worker will be responsible for:

- Organizing and implementing the daily/weekly/monthly program activities of the program.
 - Being knowledgeable of the Childcare Licensing Regulation.
 - Ensuring the safety and well-being of participants in the program.
 - Provide programming that ensures maximum opportunities for the physical, social, emotional and educational needs of children
 - Ensuring the safe keep and proper use of CCNH facilities and equipment, as well as host facilities and equipment in the delivery of programs.
 - Providing support and assistance to families in our program as needed
 - Experience working in a multi-cultural environment
 - Ensuring proper transportation of children to and from school and fieldtrips
- Qualifications:
- 1-year experience working with children in a licensed childcare program.
 - 1-year post secondary education (preference to Early Childhood Education or Child and Youth Care)

Meet Regulatory requirements:

- Must be a minimum 19 years of age
- Must hold a current first aid certificate recognized by the Childcare Licensing Regulation
- 20 hours of training or courses related to working with children or child development
- Criminal Records Search
- Ability to form positive relationships with children and adults
- Ability to work as a part of a team

Submit Resumes to:

Karen Cooper, Director of Childcare Services
Cedar Cottage Neighbourhood Houses
4065 Victoria Drive, Vancouver, BC V5N 4M9
Email: hoperations@cedarcottage.org

Closing Date: July 28, 2017

Hourly Wage: \$18.10 per hour plus benefits package (Band 5)

Terms of Employment:

Position 1: Regular, part time – 18 hours/week, extra for split shifts, 2:30-6:00PM Monday to Friday.

Position 2: Regular, part time – 25 hours/week, split shifts, 7:30-9/ 2:30-6:00PM Monday to Friday.

We thank all applicants; however only those short-listed will be contacted
Must be eligible to work in Canada.



Association of Neighbourhood Houses of British Columbia
Member Houses: Alexandra, Cedar Cottage, Frog Hollow, Gordon, Kitsilano,
Mount Pleasant, Sasamat Outdoor Centre and South Vancouver



We are an equal opportunity employer.