



Cedar Cottage Neighbourhood House

4065 Victoria Drive, Vancouver, BC V5N 4M9 Tel: 604 874-4231 Fax: 604 874-7169
www.cedarcottage.org

Position: School Age Worker – Before and After School Child Care

Cedar Cottage Neighbourhood House is currently looking for individuals interested in working in a licensed school age program. The School Age Worker works within a team environment to deliver a safe and fun program for children aged 5-12.

The Out-of-School Care Worker will be responsible for:

- Organizing and implementing the daily/weekly/monthly program activities of the program.
- Being knowledgeable of the Childcare Licensing Regulation.
- Ensuring the safety and well being of participants in the program.
- Provide programming that ensures maximum opportunities for the physical, social, emotional and educational needs of children
- Ensuring the safe keep and proper use of CCNH facilities and equipment, as well as host facilities and equipment in the delivery of programs.
- Providing support and assistance to families in our program as needed
- Experience working in a multi-cultural environment
- Ensuring proper transportation of children to and from school and fieldtrips

Qualifications:

- 1-year experience working with children in a licensed childcare program.
- 1-year post secondary education (preference to Early Childhood Education or Child and Youth Care)
- Meet Regulatory requirements:
 - Must be a minimum 19 years of age
 - Must hold a current first aid certificate recognized by the Childcare Licensing Regulation
 - 20 hours of training or courses related to working with children or child development
 - Criminal Records Search
- Ability to form positive relationships with children and adults
- Ability to work as a part of a team

Submit Resumes to: Karen Cooper, Director of Childcare Services
Cedar Cottage Neighbourhood Houses
4065 Victoria Drive, Vancouver, BC, V5N 4M9
Email: hroperations@cedarcottage.org

Closing Date: November 3rd, 2017

Hourly Wage: \$18.10 per hour plus benefits package

Terms of Employment: Part time – 18 hours per week, Monday to Friday (must be available between 2:00-6:00 and full days for professional days)
Additional hours available in the breakfast program (7:30-9:00AM)

* We thank all applicants; however only those short-listed will be contacted
* Must be eligible to work in Canada



Association of Neighbourhood Houses of British Columbia
Member Houses: Alexandra, Cedar Cottage, Frog Hollow, Gordon House, Kitsilano,
Mount Pleasant, Sasamat Outdoor Centre and South Vancouver

